



**State of Rhode Island
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**Solicitation Information
April 17, 2015**

ADDENDUM # 3

RFP # 7549426

TITLE: Information Technology Organizational Review– University of Rhode Island

Submission Deadline: Wednesday April 22, 2015 at 10:30 AM (Local Time)

Notice To Vendors:

-Attached are questions received with responses

**Tom Bovis
Interdepartmental Project Manager**

Interested parties should monitor this website, on a regular basis, for any additional information that may be posted.

TITLE: Information Technology Organizational Review– University of Rhode Island

Submission Deadline: Thursday April, 16, 2015 at 11:00 AM (Local Time)

Regarding Section I, Item 12 (page 4): Is there anything we need to provide in our proposal response to address this item about Equal Employment Opportunity? **Must meet state requirements with approval from the EEO office from the selected vendor**

9. ². Approximately how many IT employees, including student workers, support URI's:

a. Centralized technology services

Answer: There are approximately 86 full time employees, including vacancies, in Information Technology Services with an additional 60 part-time, seasonal employees. An organization chart can be found at:

<http://web.uri.edu/its/>.

b. De-centralized technology services

Answer: A number is not available, however, as reported in the AMRC report by the IT sub-committee (<http://web.uri.edu/amrc/files/AMRC-Final-Detail-Report-Published.pdf>, see page 94 to 101): 37 people were listed as providing services for their departments outside of ITS. This data was result of a voluntary survey of full-time staff outside of ITS.

11. ³. “Best practices” is mentioned several times in the RFP. Is URI seeking peer institution benchmarking as part of this engagement? If yes:

Answer: Yes.

a. Does URI have an existing list of peer institutions to which it wants to receive benchmark comparisons or will the peer institutions be determined in collaboration with the selected consultant?

Answer: Peer institutions will be determined in collaboration with the selected consultant.

12. 4. Regarding Section 4 of the RFP (page 13): Sections 4.1 (Capability, Capacity, and Qualifications of the Offerer) and 4.2 (Work Plan/Approach Proposed) both request the “concentration of effort” for each team member. Do we need to provide this information in both sections? Please clarify what information we need to provide for the concentration of effort by team member and if it should appear in Section 4.1, 4.2, or both.

Answer: The purpose of this is for the bidder to identify the roles, responsibilities and general assignment duties of the vendor's staff members assigned to the project described in the RFP. It is acceptable if that information is in section 4.2 only but it is suggested that you reference finding this information in section 4.2 within section 4.1 for clarity.